

Corporate Services and Community Safety Overview and Scrutiny Committee

8 December 2009

Agenda

A meeting of the Corporate Services and Community Safety Overview and Scrutiny Committee will be held at the **SHIRE HALL, WARWICK** on **TUESDAY, 8 DECEMBER 2009** at **2.15 p.m.**

The agenda will be: -

1. General

(1) Apologies.

(2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

'Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration'.

(3) Remit of the Corporate Services and Community Safety Overview and Scrutiny Committee.

To review and or scrutinise the provision of public services in Warwickshire relating to community safety, customer service and access, corporate and community governance and the effective use of resources.

The above includes road safety, fire and rescue, trading standards, emergency planning, crime and disorder reduction, drug and alcohol misuse,

The public reports referred to are available on the Warwickshire Web

www.warwickshire.gov.uk/committee-papers

policing and criminal justice, finance, property, information technology, human resources, communication, facilities management services, information management, law and probity, risk management, partnerships, locality working, shared services and the voluntary and community sector.

(4) Minutes of the meetings of the Corporate Services and Community Safety Overview and Scrutiny Committee held on 16 September 2009.

(5) Feedback from the Overview and Scrutiny Board

(6) Chair's Announcements

(7) Requests for discussion of En Bloc Items (look under part B)

2. Public Question Time (Standing Order 34)

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Resources, Performance and Development Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Jean Hardwick on 01926 412476 or e-mail jeanhardwick@warwickshire.gov.uk

PART A ITEM FOR DISCUSSION AND DECISION (WHITE PAPER)

3. Update by Portfolio Holders

Councillor Heather Timms (Customers, Workforce and Governance)
Councillor Martin Heatley (Resources)
Councillor Richard Hobbs (Community Safety)

4. Fire and Rescue Service Update on Service Improvement Plan Consultation (Verbal report by Councillor Richard Hobbs)

5. Quarter 2 Corporate Performance Report

Report of the Portfolio Holders for Customers, Workforce and Partnerships; Community Safety and Resources.

This report presents mid-year performance for 2009/10 under the enhanced performance management arrangements.

Recommendation

That the committee:

- Scrutinises the performance and improvement activity of services under the remit of the committee

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- Make recommendations to the Portfolio Holder in relation to areas of under or over performance as part of the next round of the performance cycle.
- Request that the Portfolio Holder report back to the committee at the following meeting on the actions taken

For further information please contact: Tricia Morrison, Head of Performance
Tel: 01926 736319 e-mail triciamorrison@warwickshire.gov.uk

6. ICT Development Programme 2009-10 Half-Year Report

Report of the Strategic Director, Resources.

As part of the ICT Strategy 2007-12 approved at Cabinet in 2007, it was agreed that a more formal approach would be adopted to the development and management of the Corporate ICT Development Plan, and that progress against the plan would be reported to both the SDLT and Corporate Services and Community Safety O&S Committee on a half-yearly basis.

Recommendation

Members are asked to note and comment on the progress against the 2009/10 Corporate ICT Development Plan.

For further information please contact: Tonino Ciuffini, Head of ICT Tel: 01926 412879. e-mail toninociuffini@warwickshire.gov.uk

7. Treasury Management Monitoring Report

Report of the Strategic Director, Resources.

This report sets out the progress of the treasury management process during 2009/10.

Recommendation

That the Committee agree the report.

For further information please contact: Phil Triggs, Group Manager. Tel: 01926 412227 e-mail philtriggs@warwickshire.gov.uk

8. Domestic Abuse – A Strategy for Warwickshire: 1-Year Progress Report

Report of the Strategic Director of Customers, Workforce and Governance.

A 1-Year Progress Report on the Warwickshire Domestic Abuse Strategy 2008-2011.

Recommendation

That the Committee considers the attached Domestic Abuse Strategy 2008-2011 1 Year Report and comments on it.

For further information please contact: Kate Nash, Head of Communities Safety and Localities Tel: 01926 412177 e-mail katennash@warwickshire.gov.uk

9. Employee absence management

Report of the Strategic Director for Customers Workforce and Governance.

This report is the latest in a series of half yearly reports, which describe the latest performance information on employee absence levels. Absence levels have remained relatively static over the last two quarters and the last financial year, however with the impact of swine flu, improved accuracy in the collection of sickness data and the stress of financial pressures on the County Council, members should be aware that these figures are predicted to increase despite the wide range of proactive and preventative initiatives.

Recommendation

That the Committee note the latest available performance information in relation to the management of sickness absence.

For further information please contact: Bob Perks, Head of Human Resources
Tel: 01926 412027 e-mail bobperks@warwickshire.gov.uk

10. Provisional Items for Future Meetings and Forward Plan Items Relevant to the work of this Committee

(a) Provisional Items for Future Meetings

The Committee is asked to –

- (1) Consider the attached table setting out provisional items for future meetings;
- (2) To consider the setting up of a Western Rugby Relief Road Task and Finish Group and refer the proposal to the Overview and Scrutiny Board for it to consider and re-prioritise the in-depth review work programme.

(b) Forward Plan Items Relevant to the work of this Committee (Cabinet only)

Cabinet – 28/1/10

Warwickshire Fire and Rescue Authority – Improvement Plan

Cabinet – 11/3/10

2010/11 - 2013/14 Medium Term Financial Planning

County Council – 9/2/10

Warwickshire Fire and Rescue Authority – Improvement Plan

County Council – 30/3/10

Member Development – Essential Training Elements

PART B – ITEMS FOR EN BLOC DECISION (YELLOW PAPER)

11. Staff Appraisal Process

Report of the Strategic Director for Customers Workforce and Governance.

This report summarises the extent to which the Council's corporate staff appraisal process is applied across the workforce.

Recommendation

That the Committee notes the progress that has been made in applying a corporate staff appraisal process across the workforce.

For further information please contact: Bob Perks, Head of Human Resources
Tel: 01926 412027 e-mail bobperks@warwickshire.gov.uk

12. Any Other Items

which the Chair decides are urgent.

Shire Hall,
Warwick

JIM GRAHAM
Chief Executive

Corporate Services and Community Safety Overview and Scrutiny Committee

County Councillors

John Appleton (Chair), Martyn Ashford, Martin Barry (S) , Peter Butlin, Richard Chattaway(S), Chris Davis (S), Jim Foster, Mike Gittus (Vice Chair), Brian Moss (S), Martin Shaw, Dave Shilton and David Wright.

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Cabinet Members

Councillor Martin Heatley (Resources)

Councillor Richard Hobbs (Community Safety)

Councillor Heather Timms (Customers, Workforce and Partnerships)

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